

# JROTC Archery – Posting a Tournament on Arrowscores.com

## 1. Sign In

1. Go to [Arrowscores.com](https://arrowscores.com) and **Sign In**.

## 2. Create or Manage a Tournament Listing

1. Click the **Tournaments** menu and select **List a Tournament**.
2. Click **Create or Manage a Listing**.
3. Click **Create Full Listing Setup**.

## 3. Basic Tournament Setup

1. Enter the **Tournament Name** and **Dates**.
2. Set **Tournament Type** to **Land-Based**.
3. Choose one of the **JROTC Auto Build** options.
4. Enter the **Default Class Fee** (This is what each archer will pay to register).
5. Values will be prefilled by the auto build; click **Continue**.

## 4. Configure Tournament Options

### 1. Dates

- End registration at least **3 days prior** to the tournament to allow time to prepare.

### 2. Location

- Select **Yes** for **Scheduled Shooting Times/Flights** if applicable.

### 3. Organization

- Select **JROTC Archery** on the Organization Configuration screen and click Continue.

### 4. Registration Types

- These will be prefilled by the auto build.
- **Allow Non-Group Rosters:** No
- **Allow Group Rosters:** Yes

## 5. Classes

- Classes are **automatically added** by the auto build.

## 6. Team Scoring

- **Allow Team:** Yes
- The team configuration is **automatically added** by the auto build.

## 7. Contact and Detail

- Enter your **contact information** (displayed on the tournament detail page).

## 5. Submit the Tournament

After configuring all options, click **Submit for Posting** at the bottom. Your tournament will be reviewed by Arrowscores staff and then posted on the website once approved.

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